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RECORD OF PROCEEDINGS

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**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS  
NORTH SHORE WATER DISTRICT  
WEDNESDAY, AUGUST 21, 2024 6:30 PM**

1. **CALL TO ORDER:**

A regular meeting of the Board of Directors called to order by Vice President Jeannie Wilkinson at 6:30 p.m. The meeting was held remotely.

Directors Present: Jeannie Wilkinson – Vice President  
Deb Spencer – Secretary/Treasurer  
Jim Simoni – Director  
Tim Good – Director

Staff Present: Katie Nicholls – District Manager  
Mike Gibboni – Superintendent

By **MOTION**, second, and unanimous vote the Board excused President Kevin Manship from the meeting.

2. **PUBLIC:**

None

3. **MINUTES:**

By **MOTION** and second, and unanimous vote, the June 19, 2024 meeting minutes were approved as presented.

4. **MATTERS BEFORE THE BOARD:**

a. **Resolution 2024-8-1; opposition of Initiatives 50 & 108**

District Manager Nicholls noted that this was a request from the Special District Association. Initiatives 50 & 108 could impact the funding resources available to the District should they pass. A brief discussion ensued regarding the special session called, the initiatives, and impact to the District. By **MOTION**, second, and unanimous vote the Board approved Resolution 2024-8-1; a resolution in opposition of Initiatives 50 & 108.

b. **Fourth Addendum to Intergovernmental Agreement with Three Lakes Water and Sanitation District**

District Manager Nicholls presented the Fourth Addendum to the Intergovernmental Agreement with Three Lakes Water and Sanitation District. She noted that the new rates reflect the 1.9% July CPI, work tasks were more thoroughly outlined, and administrative fees for work outside the general scope of work has been added. A brief discussion ensued. Secretary/Treasurer Spencer noted a typo on item 4 on Exhibit B-1. She also questioned if the Job Description of the Operator of Record would remain in place. By **MOTION**, second, and unanimous vote the Board approved the Fourth Addendum to the Intergovernmental

Agreement with Three Lakes Water and Sanitation District contingent upon the clarification of the operator of record job description remaining in place, and the correction to the typo on item 4 of Exhibit B-1.

c. **Discussion: 2024 rate study**

District Manager Nicholls stated that the rate study had been updated in preparation of budgeting. The Board must decide if the 10-year plan increase is applicable and necessary and set a public hearing to do so. A brief discussion ensued regarding the 5% rate increase, overall costs, and potential District needs that could impact the District. The Board directed staff to set a public hearing for the October meeting for a 5% increase.

5. **PUBLIC COMMENT:**

None.

6. **FINANCIAL STATEMENTS:**

By **MOTION** and second, and unanimous vote, the checklists for the months of June and July were approved as presented.

By **MOTION**, second, and unanimous vote the Board approved the June and July financials.

7. **SUPERINTENDENT REPORT:**

Superintendent Mike Gibboni presented the Superintendent report. He noted that there are new lead and copper rules which require affirmation that the District has no lead service lines.

8. **DISTRICT MANAGER REPORT:**

District Manager Nicholls noted that budgeting for 2025 has started.

There being no further business to be brought before the Board, the meeting was adjourned at 6:58 p.m.



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Katie Nicholls, Recording District Secretary



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Deborah Spencer, Secretary/Treasurer









# August 21 2024 Minutes

Final Audit Report

2024-09-26

Created:	2024-09-26
By:	Katie Nicholls (katie@threelakesws.com)
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