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## RECORD OF PROCEEDINGS

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### MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS NORTH SHORE WATER DISTRICT WEDNESDAY, DECEMBER 10, 2025 5:30 PM

1. **CALL TO ORDER:**

A regular meeting of the Board of Directors called to order by President Kevin Manship at 5:30 p.m. The meeting was held remotely.

Directors Present: Kevin Manship – President  
Jeannie Wilkinson – Vice President  
Deb Spencer – Secretary/Treasurer  
Tim Good – Director  
Jim Simoni - Director

Staff Present: Katie Nicholls – District Manager

2. **PUBLIC:**

None

3. **MINUTES:**

By **MOTION** and second, and unanimous vote, the November 19, 2025 meeting minutes were approved as presented.

4. **MATTERS BEFORE THE BOARD:**

a) **PUBLIC HEARING: 2026 Proposed Budget**

President Manship opened the public hearing. District Manager outlined a change in the budget to the office supplies line item, noting it is a new expense for financial software. There being no public present President Manship closed the public hearing.

b) **Resolution 2025-12-1; a resolution to adopt budget, set mill levies, and appropriate sums of money**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2025-12-1; a resolution to adopt budget, set mill levies, and appropriate sums of money.

5. **PUBLIC COMMENT:**

None.

6. **FINANCIAL STATEMENTS:**

By **MOTION**, second, and unanimous vote, the checklist and financial statements for the month of November 2025 were approved.

7. **SUPERINTENDENT REPORT:**

Superintendent Gibboni reviewed the water report.

8. **DISTRICT MANAGER REPORT:**

District Manager Nicholls had nothing to report.

There being no further business to be brought before the Board, the meeting was adjourned at 5:35 p.m.



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Katie Nicholls, Recording District Secretary



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Deborah Spencer, Secretary/Treasurer

# December 10 2025 Minutes

Final Audit Report

2026-01-22

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