

---

RECORD OF PROCEEDINGS

---

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS  
NORTH SHORE WATER DISTRICT  
WEDNESDAY, DECEMBER 11, 2024 6:30 PM**

1. **CALL TO ORDER:**

A regular meeting of the Board of Directors called to order by Vice President Jeannie Wilkinson at 6:30 p.m. The meeting was held remotely.

Directors Present: Jeannie Wilkinson – Vice President  
Deb Spencer – Secretary/Treasurer  
Jim Simoni – Director

Staff Present: Katie Nicholls – District Manager  
Mike Gibboni – Superintendent

By **MOTION**, second, and unanimous vote the Board excused President Kevin Manship and Director Tim Good from the meeting.

2. **PUBLIC:**

None

3. **MINUTES:**

By **MOTION** and second, and unanimous vote, the November 20, 2024 meeting minutes were approved as presented.

4. **MATTERS BEFORE THE BOARD:**

a. **PUBLIC HEARING: 2025 Proposed Budget**

Vice President Wilkinson noted that there was no public present and skipped the public meeting after District Manager Nicholls stated no changes were made to the budget since its review by the Board last month.

b. **Resolution 2024-12-1; a resolution to adopt budget, set mill levies, and appropriate sums of money**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2024-12-1; a resolution to adopt budget, set mill levies, and appropriate sums of money

c. **Resolution 2024-12-2; a resolution calling a regular district election**

By **MOTION**, second, and unanimous vote the Board approved Resolution 2024-12-2; a resolution calling a regular district election.

5. **PUBLIC COMMENT:**

None.

6. **FINANCIAL STATEMENTS:**

By **MOTION** and second, and unanimous vote, the checklist and financials for the month of November were approved as presented.

7. **SUPERINTENDENT REPORT:**

Superintendent Gibboni presented the water usage report. A brief discussion ensued regarding the increased usage and property owners using bleeders.

8. **DISTRICT MANAGER REPORT:**

District Manager Nicholls had nothing to report.

There being no further business to be brought before the Board, the meeting was adjourned at 6:37 p.m.



---

Katie Nicholls, Recording District Secretary



---

Deborah Spencer, Secretary/Treasurer










# December 11 2024 Minutes

Final Audit Report

2025-01-16

Created:	2025-01-16
By:	Katie Nicholls (katie@threelakesws.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAQhoTzLHL0Tbe73CCA14uULiu8wb4HRTV

## "December 11 2024 Minutes" History

-  Document created by Katie Nicholls (katie@threelakesws.com)  
2025-01-16 - 5:25:30 PM GMT
-  Document emailed to Deb Spencer (debspencer.nsw@gmail.com) for signature  
2025-01-16 - 5:25:33 PM GMT
-  Document emailed to Katie Nicholls (katie@threelakesws.com) for signature  
2025-01-16 - 5:25:33 PM GMT
-  Email viewed by Deb Spencer (debspencer.nsw@gmail.com)  
2025-01-16 - 5:25:40 PM GMT
-  Email viewed by Katie Nicholls (katie@threelakesws.com)  
2025-01-16 - 5:27:06 PM GMT
-  Document e-signed by Katie Nicholls (katie@threelakesws.com)  
Signature Date: 2025-01-16 - 5:27:18 PM GMT - Time Source: server
-  Signer Deb Spencer (debspencer.nsw@gmail.com) entered name at signing as Deborah Spencer  
2025-01-16 - 9:27:13 PM GMT
-  Document e-signed by Deborah Spencer (debspencer.nsw@gmail.com)  
Signature Date: 2025-01-16 - 9:27:15 PM GMT - Time Source: server
-  Agreement completed.  
2025-01-16 - 9:27:15 PM GMT