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RECORD OF PROCEEDINGS

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**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS  
NORTH SHORE WATER DISTRICT  
Wednesday July 19, 2023 6:30 PM**

1. **CALL TO ORDER:**

A regular meeting of the Board of Directors called to order by President Manship at 6:36 p.m. The meeting was held remotely

Directors Present: Kevin Manship – President  
Jeannie Wilkinson – Vice President  
Deborah Spencer – Secretary/Treasurer  
Jim Simoni – Director  
Tim Good – Director

Staff Present: Katie Nicholls – District Manager  
Mike Gibboni – Superintendent

2. **PUBLIC:**

None

3. **MINUTES:**

By **MOTION** and second, and unanimous vote, the May 17, 2023 Meeting Minutes were approved as presented.

4. **MATTERS BEFORE THE BOARD:**

- a. Consideration of engagement of Timothy Day CPA for accounting services and preparation of the Audit Exemption for the year ending December 31, 2023  
By **MOTION**, second, and unanimous vote, the Board approved the engagement of Timothy Day CPA for accounting services and preparation of the Audit Exemption for the year ending December 31, 2023.

5. **PUBLIC COMMENT:**

None.

6. **FINANCIAL STATEMENTS:**

By **MOTION** and second, and unanimous vote, the checklists for the months of May and June were approved as presented.

By **MOTION** and second, and unanimous vote, the financial statements for May and June were approved as presented.

7. **SUPERINTENDENT REPORT:**

Superintendent Mike Gibboni presented the Superintendent report. He noted that water usage was up due to another leak on Betty Allen's property. He also noted that there is annual testing to be completed and the inspection of the water tank is due this year. A brief discussion ensued regarding the leak on Betty Allen's property.

8. **DISTRICT MANAGER REPORT:**

District Manager Nicholls stated she would be unable to attend the August 16<sup>th</sup> meeting. A brief discussion ensued and the Board moved the meeting to August 9<sup>th</sup>, if there is nothing on the agenda then the meeting would be cancelled.

There being no further business to be brought before the Board, the meeting was adjourned at 6:43 p.m.



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Katie Nicholls, Recording District Secretary



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Deborah Spencer, Secretary/Treasurer










# July 19 2023 Minutes NSW

Final Audit Report

2023-09-21

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