
RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS
NORTH SHORE WATER DISTRICT
WEDNESDAY, MARCH 19, 2025 6:30 PM

1. **CALL TO ORDER:**

A regular meeting of the Board of Directors called to order by President Kevin Manship at 6:31 p.m. The meeting was held remotely.

Directors Present: Kevin Manship – President
Jeannie Wilkinson – Vice President
Deb Spencer – Secretary/Treasurer
Tim Good – Director
Jim Simoni – Director

Staff Present: Katie Nicholls – District Manager
Mike Gibboni – Superintendent

2. **PUBLIC:**

None

3. **MINUTES:**

By **MOTION** and second, and unanimous vote, the January 15, 2025 meeting minutes were approved as presented.

4. **MATTERS BEFORE THE BOARD:**

None.

5. **PUBLIC COMMENT:**

None.

6. **FINANCIAL STATEMENTS:**

By **MOTION** and second, and unanimous vote, the checklist and financials for the months of January and February 2025 were approved as presented. Questions were raised regarding the mileage cost and 1030 account usage.

7. **SUPERINTENDENT REPORT:**

Superintendent Gibboni presented the water usage report.

8. **DISTRICT MANAGER REPORT:**

District Manager Nicholls stated the election was cancelled and the Board will be reinstalled in May.

Director Good inquired if the Board would consider moving the meetings to an earlier time. A brief discussion ensued and the Board reached a consensus and Directed Staff to move the meeting time to 5:30 p.m.

There being no further business to be brought before the Board, the meeting was adjourned at 6:48 p.m.



Katie Nicholls, Recording District Secretary



Deborah Spencer, Secretary/Treasurer










March 19 2025 Minutes

Final Audit Report

2025-04-17

Created:	2025-04-17
By:	Katie Nicholls (katie@threelakesws.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA1CZ6IJ5Cs3fZQFmq-Bn378XKMte2MxcP

"March 19 2025 Minutes" History

-  Document created by Katie Nicholls (katie@threelakesws.com)
2025-04-17 - 3:05:35 PM GMT
-  Document emailed to Deb Spencer (debspencer.nsw@gmail.com) for signature
2025-04-17 - 3:05:39 PM GMT
-  Document emailed to Katie Nicholls (katie@threelakesws.com) for signature
2025-04-17 - 3:05:39 PM GMT
-  Email viewed by Deb Spencer (debspencer.nsw@gmail.com)
2025-04-17 - 3:08:27 PM GMT
-  Email viewed by Katie Nicholls (katie@threelakesws.com)
2025-04-17 - 3:12:10 PM GMT
-  Document e-signed by Katie Nicholls (katie@threelakesws.com)
Signature Date: 2025-04-17 - 3:12:22 PM GMT - Time Source: server
-  Signer Deb Spencer (debspencer.nsw@gmail.com) entered name at signing as Deborah Spencer
2025-04-17 - 3:14:32 PM GMT
-  Document e-signed by Deborah Spencer (debspencer.nsw@gmail.com)
Signature Date: 2025-04-17 - 3:14:34 PM GMT - Time Source: server
-  Agreement completed.
2025-04-17 - 3:14:34 PM GMT

