
RECORD OF PROCEEDINGS

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS
NORTH SHORE WATER DISTRICT
WEDNESDAY, NOVEMBER 20, 2024 6:30 PM**

1. **CALL TO ORDER:**

A regular meeting of the Board of Directors called to order by President Kevin Manship at 6:30 p.m. The meeting was held remotely.

Directors Present: Kevin Manship – President
Jeannie Wilkinson – Vice President
Deb Spencer – Secretary/Treasurer
Jim Simoni – Director
Tim Good – Director

Staff Present: Katie Nicholls – District Manager

2. **PUBLIC:**

None

3. **MINUTES:**

By **MOTION** and second, and unanimous vote, the October 16, 2024 meeting minutes were approved as presented.

4. **MATTERS BEFORE THE BOARD:**

a. **PUBLIC HEARING: 2025 Proposed Budget**

President Manship opened the public hearing. District Manager Nicholls presented the budget noting that there are increased expenditures in 2025 due to it being an audit and election year. There being no public present and with no questions from the Board President Manship closed the public hearing.

5. **PUBLIC COMMENT:**

None.

6. **FINANCIAL STATEMENTS:**

By **MOTION** and second, and unanimous vote, the checklist and financials for the month of October were approved as presented. Director Simoni inquired into how certified account revenue is accounted for in the financials. District Manager stated that she never received a response from the accountant, and that she would follow up with the accountant or auditor if needed to get an explanation.

7. **SUPERINTENDENT REPORT:**

Director Good noted that usage was low and that all the valves have been GPS'd. He is currently working on getting them added to the Three Lakes Water & Sanitation District mapping app.

8. **DISTRICT MANAGER REPORT:**

District Manager Nicholls reminded the Board that the December meeting is moved up one week to December 11th to meet state statute requirements regarding mill levy certification.

President Manship noted that he will not be able to attend the December meeting.

There being no further business to be brought before the Board, the meeting was adjourned at 6:51 p.m.



Katie Nicholls, Recording District Secretary



Deborah Spencer, Secretary/Treasurer










November 20 2024 Minutes

Final Audit Report

2024-12-12

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