
RECORD OF PROCEEDINGS

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS
NORTH SHORE WATER DISTRICT
WEDNESDAY, SEPTEMBER 18, 2024 6:30 PM**

1. **CALL TO ORDER:**

A regular meeting of the Board of Directors called to order by President Kevin Manship at 6:30 p.m. The meeting was held remotely.

Directors Present: Kevin Manship – President
Jeannie Wilkinson – Vice President
Deb Spencer – Secretary/Treasurer
Jim Simoni – Director
Tim Good – Director

Staff Present: Katie Nicholls – District Manager
Mike Gibboni – Superintendent

2. **PUBLIC:**

None

3. **MINUTES:**

By **MOTION** and second, and unanimous vote, the August 21, 2024 meeting minutes were approved as presented.

4. **MATTERS BEFORE THE BOARD:**

a. **Fourth Addendum to Intergovernmental Agreement with Three Lakes Water and Sanitation District**

By **MOTION**, second, and unanimous vote the Board approved the fourth addendum to the intergovernmental agreement with Three Lakes Water and Sanitation District.

b. **Motion to appoint Katie Nicholls as Budget Officer**

By **MOTION**, second, and unanimous vote the Board appointed Katie Nicholls as Budget Officer.

c. **Consideration of engagement of McMahan and Associates, LLC for the 2024 fiscal year audit**

d. **Consideration of engagement of Timothy Day CPA for 2024 accounting services**

Items 4c and 4d were considered together. Secretary/Treasurer noted that there was a typo on the year for the agreement with Timothy Day CPA. By **MOTION**, second, and unanimous vote the Board approved the engagement of McMahan and Associates, LLC and Timothy Day CPA, with noted correction.

5. **PUBLIC COMMENT:**

None.

6. **FINANCIAL STATEMENTS:**

By **MOTION** and second, and unanimous vote, the checklist and financials for the month of August were approved as presented. Director Simoni abstained as he was unable to get the packet.

7. **SUPERINTENDENT REPORT:**

Superintendent Mike Gibboni stated he had nothing to report and that everything is going well.

8. **DISTRICT MANAGER REPORT:**

District Manager Nicholls noted that the December meeting date will have to be moved up one week to December 11th to meet the mill levy certification deadline.

There being no further business to be brought before the Board, the meeting was adjourned at 6:40 p.m.



Katie Nicholls, Recording District Secretary



Deborah Spencer, Secretary/Treasurer










September 18 2024 Minutes

Final Audit Report

2024-10-17

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